

Randolph County Commissioners

July 7, 2014

The Randolph County Commissioners met at their regular meeting at 9:00AM in the Commissioners and Council Room in the Courthouse with the following members present: Board President Michael Wickersham, William Terrell and Gary Girtton. Also present was Randolph County Auditor Mary Ann Lenkensdotter, Sheriff Ken Hendrickson and County Attorney Meeks Cockerill. Jay Harris was the County Council Representative

Pledge of Allegiance

Michael Wickersham, President presided over the meeting.

Superior Court- copier tabled from June 16

Rhonda Derweiler came before the board with the quote from Van Audall & Farrar for a copier. The lease agreement is for \$3,649 for a Ricoh copier. There is no base, minimum or overage charges. The other quotes did have those charges. The lease is for 60 months with a cost of \$74 per month with .007 cent maintenance for black copy and .07 for colored prints. Gary Girtton made a motion to approve this recommendation to lease the Ricoh copier for \$74 per month for 5 years. William Terrell seconded the motion. All aye votes cast. Motion carried.

Lisa Compton, St. Vincent helicopter at 4H fair

Lisa Compton stated she is requesting permission for a medical helicopter to land at the 4-H fair in the antique tractor area. We are doing this for educational purposes and there will be a talk given on farming accidents. Once it lands, kids and adults can come up and look at the helicopter. This will be on July 19th at 7:00 p.m. William Terrell made a motion to approve the landing of the helicopter at the 4-H fair. Gary Girtton seconded the motion. All aye votes cast. Motion carried

Arlinda Hardwick, Ridgeville Clerk- Ridgeville Edit plan request

Arlinda Hardwick stated they had their attorney draw up their revised Edit plan. We would like to borrow from future funds given to them from the County to update on the sewage plant and upkeep on our streets. Basically it will maintain our town. I am also here to ask if the interest rate could be lowered. We are paying 4% at this time and would appreciate if we could pay 2%. Meeks Cockerill said this is just a loan from the county's Edit plan. The Town of Ridgeville wants an advance of \$100,000 at 2% and repays of \$10,000 each year. William Terrell made a motion to approve the request for lowering the interest rate to 2% for the Town of Ridgeville and advance the \$100,000. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Marjorie Birtwhistle and Ted Martin- RC Historical Society- monument repair estimate

Marjorie Birtwhistle stated the Historical Society received an estimate for the repairs to the Soldiers and Sailor Monument. Marjorie Birtwhistle requested that a local observer go up in the bucket truck and look. Ted Martin and William Terrell were the observers. The Historical Society only had to pay for the lift truck, which came to \$2620.87. If the county would take on the repair of the monument the Historical Society would give the remaining funds of \$1,553.60 to the county. Mr. Gikas from Venus Bronze Works brought with him Phil Lang who owns Precision Installation Services. Mr. Lang will actually be the person taking down the monument. He thought it was in such bad shape that it should go into his shop. Venus Bronze Works would be in charge of the of the labor, material and equipment and professional services for the conservation treatment of \$38,750 with additional work of \$3,750 which includes cleaning and waxing of the other 4 figures and the bronze around the center. This way all the figures will look the same, making the total of \$42,500 for the repairs. They would like an advance payment of \$14,000. William Terrell said it is very bad shape. There is a gap in the top of the plate that lets water in. The freezing and thawing is ruining the monument. Ted Martin said that Mr. Gikas made the statement the top soldier structure is unsafe and it needs immediate attention and major repair. Michael Wickersham asked if the weather plays into the reinstallation of the soldier. If approved they could start in 2 or 3 weeks. The process would take 3 to 4 months, and then it is December. Ted Martin stated the company that wants to do the work is the same company that done the work on Monument Circle in Indianapolis. The additional work consists of 3 coats of wax and buffing. Marjorie Birtwhistle stated we could wait until next spring to put the soldier back up on the monument. Mr. Lang is the one that could answer a lot of these questions. William Terrell made a motion to table this request for 2 weeks until Michael Wickersham can talk with both companies. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Laura Martin, Clerk – Micro vote proposal update voting machines & additional appropriation.

Laura Martin stated she is requesting an upgrade on the voting equipment from Microvote. Our equipment is seven years old. We would probably need to replace these machines in another year. The upgrade Microvote is proposing would extend our machines 8-10 years. Microvote would come in and get the equipment and take it with them for the upgrade. I would like to get this done before November. With only having a city election next year, I want to use all of the equipment before a Presidential election. The upgrade would cost \$46,322. I have the money in the non-reverting election fund. This fund can only be

used for upgrading elections. Gary Girtton asked what the time frame is on this upgrade. Martin said as soon as she gives them the go ahead so they can have it done by the November election. William Terrell made a motion to approve the additional appropriation of \$46,322 to upgrade the voting equipment. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Laura Martin stated she was notified the Maximus agreement Commissioners signed 30 days ago had an error in the company name. They sent an un-ended date for the Novation Agreement and needed the Commissioners to resign. Maximus has already signed the agreement. If we ever decide to not use them we can give sixty days written notice and be done. William Terrell made a motion to allow the President to sign the Novation Agreement with Maximus. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Chris Shaneyfelt-Homeland Security-Grant salary reimbursement-District 6 planning council representative appointment

Chris Shaneyfelt stated he sent a sub grant agreement to IDHS for reimbursement of his partial salary of \$15,435.16. IDHS needs a grant agreement signed by the 3 Commissioners. Michael Wickersham asked if this is a reimbursement for 2013, Shaneyfelt said yes it is the funds coming from a 2013 grant that the State and Feds manage. William Terrell made a motion to approve the grant reimbursement salary for the EMA for \$15,435.16. Gary Girtton seconded the motion. All aye votes cast Motion carried.

Shaneyfelt stated he also needs to appoint someone to the IDH District 6 planning council and oversight committee. Jonathan Nicholson has resigned that appointment. The meetings are once a month on the second Thursday. The Commissioners should appoint someone with some type of emergency services background. Wickersham asked if Shaneyfelt had any recommendations, but he did not. Shaneyfelt said there are 10 Districts in Indiana and District 6 is the east central portion that encompasses 13 counties. It would be from Tipton County to Rush County. Michael Wickersham stated he is in favor of Chris bringing back some recommendations for the appointment.

Extension office-Julie Elsbury-lease of copier

Julie Elsbury stated she has a quote from Van Audall & Farrar on a Ricoh copier. The lease cost is \$176.00 for a 60 month lease. We would have a cost of .005 for black copies and .055 for colored copies. The lease covers everything except for paper and staples. The copier we have now has over a million copies on it and is seven or eight years old. I am not sure if there is a trade in value. I was thinking about keeping it as a backup copier. If the copier would go down during the fair then we would have a copier we could continue on with. William Terrell made the motion to approve a lease with a Ricoh copier. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Highway dept.—Interlocal & Frontier agreements

Kevin Slick stated he brought a request for four interlocal agreements. Lynn is requesting to purchase fuel and use county equipment as needed. Modoc requested to purchase fuel and Farnland for the use of highway equipment as needed. Wickersham asked if any of these were new. Kevin stated these are renewals but Lynn and Modoc are new. This is the first time Lynn has shown any interest in an interlocal agreement with us. William Terrell made a motion to enter into an interlocal agreement with Lynn and Farnland for the use of Highway Department equipment. Gary Girtton seconded the motion. All aye votes cast. Motion carried

Gary Girtton made a motion to enter into an interlocal agreement with Modoc and Lynn for fuel purchases from the Highway Department. Michael Wickersham seconded the motion. 2 aye votes cast. 1 nay vote cast by William Terrell. Motion carried.

Kevin Slick also has a utility agreement with Frontier Communications to bury a phone line at 900 S between 600 and 675 W. The request is from Headwater Wind Farms. Danny Love has looked it over and is in agreement. Gary Girtton made a motion to approve the signing of the utility agreement with Frontier Communications to bury a phone line. William Terrell seconded the motion. All aye votes cast. Motion carried.

Kevin Slick has a withdrawal letter for Randolph County Sign Inventory Federal Aid. Due to the changes with the federal highway that has been passed down this year, local forces can no longer be used for such an inventory. Also, due to the increase of hiring a firm to come in and do it, the Highway Department requests that the Commissioners end this funding agreement with INDOT for this project. Wickersham stated he is not sure what that means. Slick explains that we received federal funds back in 2010 to start a sign inventory to become compliant. By the time the paper work cleared INDOT in February, we did receive a number to start the project. In March the Federal Highway changed the ruling. We were using our own employees to do this inventory. Now the Federal Highway ruling is we will have to hire an engineering firm to do it. Our budget will not allow us to do that at this time. At the present time we are about 2/3 through our sign inventory. Gary Girtton made a motion to withdraw from the Federal Aid sign inventory program. William Terrell seconded the motion. All ayes cast. Motion carried.

Wickersham stated we have all received Kevin's Local Public Agency (LPA) annual pre award certification and assurance. I have some questions about it mainly with the Title IV and the American Disability Act (ADA). I am not sure that Kevin can answer these because of the change in the ADA officer position. Randy Abel, Building Commissioner is now in charge of the buildings in the county. Prior to this survey being submitted to INDOT, the ADA committee consisting of Randy Abel, Jake Donham, Gary Friend and Kevin Slick need to sit down and do this survey. There was one question that wasn't answered and the other question asked has the LPA reviewed the manuals, directives, operation procedures guidelines, and policies applying to Title IV ADA in section 504. We answered that no. If the committee could meet and review those policies we could answer that question yes. Wickersham asked if

this would be possible for this committee to meet this month and be in a position to complete this report by August.

Kevin Slick stated he has a letter from neighbors and interested people on the intersection of 300 S and 500 W requesting it be an ordinance 4-way stop. There are 14 signatures on this letter requesting this. Danny Love has reviewed it and was okay with the change. Danny's recommendation is a 4-way stop due to the accident count over the past year. William Terrell made a motion to establish an ordinance for a 4-way stop at 300 S and 500 W. Gary Girtton seconded the motion. All aye votes cast. Motion carried. Meeks Cockerill stated he will have this at the next meeting.

John Wysesong- property sold at tax sale

Michael Wickersham stated this was not part of the agenda today but all the Commissioners had received a call from John Wysesong that is a property owner in the county. He resides in California and John has some issues on how a tax sale was handled on some railroad property that borders his property. Wickersham asked if anyone was present that would like to speak on his behalf. Gabe Sickels stated he was present on the behalf of John Wysesong. Sickels stated that John Wysesong wanted to know about the notification process to out of state landowners on that sale. Meeks Cockerill handed paperwork to Sickels to give to Wysesong on Penn Central railroads in the county that were abandoned. Cockerill stated we put ads in the paper for the sale of tax sale properties that runs three times. Mary Ann Lenkendorf stated the railroad properties had been in tax sales for several years dating back to when she was Treasurer. The ads will run again if a property goes to a Commissioner sale. William Terrell asked if Sickels knew if a deed had been found showing where this property would have reverted back to the owner. Sickels stated that Wysesong had asked but they couldn't find the deed. Meeks Cockerill stated if there is a reversionary clause in that deed he could take it to court to say he owns it and prove his deed. He would need to quiet title the property. Sickels asked, so he would need to come up with that. Cockerill agreed. Sickels thanked Commissioners for their time.

Jessica Olson Chief Deputy Auditor- Commissioner's 2015 budget

Jessica Olson stated she needs to confirm a federal grant. The EMA grant reimbursement for \$2,919,811 was received in. The awarded amount was for \$5,179,777. The expenditures are for \$5,215,14 which is an over expenditure of the grant amount of \$35,37. This will go in front of Council tomorrow as to where to pull short fall from, so that rainy day can be paid back in full. This will conclude the EMA competitive grant for this year. William Terrell made a motion to approve the ledger transaction for the EMA Federal competitive grant in the amount of \$5,215,14. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Jessica Olson stated at the time she e-mailed a copy of the budget, I had written in my e-mail we had removed the dollars to fund the employees HEP-B vaccine line and increased the return of fugitives line. 4-H Inc. sent their numbers of what their request is for 2015. I also included that increase in. Since that has happens we have put an increase in the copier line Commissioners budget due to the fact departments are coming to you for permission to make leases and that is where we pay from. We also have increased the computer maintenance contract line by \$25,000, because we have gotten estimates from other departments that have software with a maintenance contract. The financial and tax systems the Auditor, Treasurer and Assessor uses for example have a maintenance contract. The Clerk's office and Fred Hoffman would have maintenance on all of his servers. Michael Wickersham asked, what was the approved amount for mowing last year at the 4-H grounds? Jessica said somewhere between \$1,500-\$2,000. Michael Wickersham asked the personal services is what was approved last year on the budget, salary and wages. Jessica said those lines were approved amounts for the 2014 budget. They do not reflect any increase in salaries. Michael Wickersham asked if the employee benefits are the same. Jessica said almost, but that could change. Wickersham said the supplies have gone up \$145. Most of the line items are the same but the 4-H has requested more for ground's maintenance. Wickersham wanted to know why they needed more. Olson said that is the amount they have requested for the last 3 years. Wickersham stated he still thinks that Lifestream is still worth supporting and is a good Edit expense. He thinks leaving 10% in the Commissioner's budget would be good. That way we will not lose sight of it in our budget. This would make our budget \$1,403 for Lifestream. Then fund the balance with Edit funds like we did last year. William Terrell made a motion to approve the 2015 budget and submit to the Council. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Ken Hendrickson, Randolph County Sheriff

Ken Hendrickson stated the water situation in the heating and air conditioning units that we came across about 2 weeks ago now has a blockage. Jacob Donham and I have looked for the blockage and can't find the problem. We have a lot of water standing in these units. The drains are not to specs but we don't think that is the problem. The detective room flooded again even with the new drains. We need to pull up carpet and get contractors in to look at it. We would like to drywall that room again. I am going to try to get started on that in September. We are not going to put carpet back down because we have tiles that can be used.

Regular Claims \$740,512.55

William Terrell made a motion to approve the regular claims of \$740,512.55. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Payroll Claims \$192,628.12 and \$191,645.22

William Terrell made a motion to approve the payroll claims of \$192,628.12 and \$191,645.22. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Minutes of May 19, 2014, June 2, 2014, June 16, 2014 and Executive session June 30, 2014

William Terrell made a motion to approve the minutes of May 19, 2014, June 2, 2014 and June 16, 2014 and Executive session of June 30, 2014. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Edit Claim – Union City annual payment \$10,000

William Terrell made a motion to approve the annual Edit claim of \$10,000 to Union City. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Area Planning part-time hours

Michael Wickersham stated that Josey Fields is covering for us as the Executive Director of the Area Planning Commission. Josey is also clerical help for the Building Commission. There was some question that had been asked by Josey after our last meeting on the number of hours she was to work. I went ahead and authorized her to four days as Area Planning director and one day as Building Commission clerical. I wanted to bring this to the Commissioners to approve what I have done or change it accordingly. She is working Tuesday through Friday as Area planning director and Monday assisting the building commissioner. We will continue on doing this unless there is something to change. I have asked Randy and Josey to coordinate the lunch times so that the office can remain open. William Terrell asked how that affected the insurance. Wickersham replied it does not affect it at all.

(2) Nuisance Abatement complaint forms

Michael Wickersham stated the first complaint is against the Timothy Simmons property. The building commissioner has verified this property has a house trailer on it with most of the siding being removed. There were various other citations on the property. The building commissioner believes this property is in violation of our nuisance ordinance. Our action should be to have our attorney send a letter to the property owner to abate this nuisance. Gary Girtton made a motion to send a letter to the property owner from the county attorney. William Terrell seconded the motion. All aye votes cast. Motion carried. Wickersham stated the second is the Virginia Byrd property near Parker City. The building commissioner has looked and it and found it is not in violation of the nuisance ordinance. I am not sure that we want to take any action on this. William Terrell stated he had gotten a call from some people that said the water had been left on and the pipes froze and burst so there may be mold in the house. Not sure how you would get access to the building without contacting the owner and she lives in Las Vegas. Wickersham stated the building commissioner said the weeds and lawn hadn't been mowed. Commissioners decided there wouldn't be much for them to do since the building commissioner did not recommend action.

Form 17T Tax refund-\$247.22; \$712.31; \$526.66; \$322.00; \$144.36; \$48.43

William Terrell made a motion to approve the tax refunds in the amounts of \$247.22; \$712.31; \$526.66; \$322.00; \$144.36; \$48.43. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Executive session date

Michael Wickersham stated that we need to set an executive session to interview potential candidates for the Area Planning director. Commissioners set the date for Wednesday, July 16th at 10 AM. Meeks Cockerill wanted to have time for a short executive session prior to the 10 AM session to discuss pending litigation. This meeting was set for 9:45 AM on July 16th.

County farm bids

Michael Wickersham stated he put this on the agenda because last year we were somewhat late in making a decision about the county farm. Just wanted to see what you want to do and what would be the process in bidding. This farm is on shares with the county and Scott Moore. Meeks Cockerill thought you would have to give written notice by October 1st but wasn't certain without checking the contract. William Terrell thought we should see what we can get per acre verses what we are getting by shares. Terrell asked Tom Chalfant in the audience what they were getting for cash rent. Chalfant stated it varies mainly \$200-\$350 per acre. More realistic would be \$250.00 for this year. Terrell stated this would give us enough time to see which way we would want to go. Michael Wickersham asked for a copy of the contract and a copy of receipts for the year. He said he doesn't have problem continuing the way we have been doing this either. It was discussed there is a total of three different leases for farm ground.

RCFPO building- recent flood

Michael Wickersham stated there was some concerns from the last large rain that flooded the RCFPO basement. Phil Silvers was present and said the outside pumps didn't fail but there was so much water in the city storm drain that it continually pumped water. The middle pump had water get up in the relay and they are going to replace that this week. Gary Girtton asked where do they pump the water to. Silvers stated out to Thompson Street. There were a couple of places in the basement that got around 2 inches. I called ServPro in to take care of the carpets and it took a week. There were several of us pumping water until midnight and he thanked Jake for coming in to help. There is really not a good solution when you get that much water all at once. Wickersham asked if they indicated any mold problems. Silvers stated no, they have a meter where they check the walls and replace drywall if it gets too high. Gary Girtton asked what could be done to know if the pumps are functioning properly. Silvers stated he called Wiley's and he said they could put an indicator light on but since the pumps cycle on and off all the time the indicator light will burn out before the pumps burn up. Silvers has a concern from the water coming in behind the switch gear. I talked with Wiley's about that also and they said they could do a coating or membrane on the wall. Silvers talked about the one pump in the basement if the electric goes out and having a battery backup. Wickersham thought that might be something to pursue with Wiley's. William Terrell wondered why the water table was so high that there was water coming in that building all the time. Ken Hendrickson stated we get water coming in the jail constantly and that is why they put in pumps a few years ago. Gary Girtton would like Silvers to look into the battery backup. William Terrell

asked if he had any complaints of people smoking too close to the building. Terrell said he had people call him about the smoking right outside the door.

Comp time report

Commissioners reviewed without discussion.

Quote- Data pit stop for excise program

Mary Ann Lenkendorf stated this program is for our office. To give a little background, LOW our tax and financial software has always had a program for the excise distribution. They no longer support the excise program and referred us to Data Pit stop. Data Pit stop services 47 counties in the State and came in and gave a demo to Deb Grubbs. She was impressed with all the enhancements that she did not have on the LOW system. There is no contract but I would like approval of the \$4,000 from the Commissioners budget (computers/maintenance contract line). This is a one-time fee with no additional maintenance costs. William Terrell made a motion to approve the \$4,000 to Data Pit Stop from computer/maintenance contract line. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Commissioners took a five minute recess.

Additional Appropriations:

Gary Girtton made a motion to approve the additional appropriation for CAGIT Certified share- \$45,000 Sheriff vehicles; \$29,045 Health Dept. group insurance. William Terrell seconded the motion. All aye votes cast. Motion carried.

Gary Girtton made a motion to approve the addition appropriation for Superior Court/Circuit Court - \$3,600 grand jurors; \$6,100 Petit jurors/superior; \$7,500 Petit jurors/circuit. William Terrell seconded the motion. All aye votes cast. Motion carried.

Cynthia Acree was present to let Commissioners know that this is for the new system. The total for three new work stations is \$104,000. The current system will no longer be supported next year. There is already \$31,000 in the budget and there is enough available cash to take care of this. Texting for E911 will also be included on the upgrade. William Terrell made a motion to approve the additional appropriation for E911 – \$75,000 equipment. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

William Terrell made a motion to approve the additional appropriation for E911 \$640.00 wages; \$40,000 Soc. Security; \$10.00 Medicare; PERF \$71.00. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

William Terrell made a motion to approve the additional appropriation for Prosecutor Incentive \$5,400 Part time; \$335. Social security; Medicare \$79. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

For Review:

Commissioners reviewed the following items with no action being required.

Soil & Water minutes

IDEM air permit-Milestone

Other business

Gary Girtton asked for an update from Jake Donham. Jake Donham stated the EMS project is complete and was finished a couple weeks ago. All new lighting and HVAC on the living side and engine bay side has the new air management system. Culligan was in last week and the softener is up and running in the courthouse. After talking with the Sheriff, I took the Culligan representatives to the jail. Neither unit at the jail is softening. They would be looking at a rebuild or a need for a new one. Donham stated he has seen Salyer Taylor and they will be getting their information back to him on pricing. The Perfection group visited and went through four buildings- jail, courthouse, RCFPO and Community Corrections. I walked them through and they also looked at the bills. They said it would take 4-6 weeks to come back with their findings. A big item for this group was the heating/cooling in the RCFPO building. The humidity levels were quite high and they may come back and do some more testing for that building. Roof issues are better in the courthouse. There have been a few small drips but nothing large. The roofers said they would keep coming back to take care of it.

Citizen Comments

Todd Longfellow, Union City asked if the comp time was going down or are there departments going up. Wickersham stated it's difficult to say because we paid several individuals down. It is going up and down in some areas. The next month June report will give us a better look at where the comp time is going. Longfellow asked what guarantee goes along with the monument restoration. Wickersham stated he hadn't read it word for word but didn't see where the guarantee was. That would be a question to ask them. William Terrell stated this was the same company that repaired the Soldier/Sailors monument in Indianapolis.

Adjournment

William Terrell made a motion to adjourn. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Reviewed and signed this 4th day of August, 2014.

RANDOLPH COUNTY COMMISSIONERS

Mary Ann Penkensdofe

Walter A. Todd

Greg Clark

ATTEST: Mary Ann Penkensdofe
Mary Ann Penkensdofe, Auditor of Randolph County