

Randolph County Commissioners

March 2, 2015

The Randolph County Commissioners met at their regular meeting at 9:00AM in the Commissioners and Council Room in the Courthouse with the following members present: Board President Michael Wickersham, Tom Chalfant and Gary Girtton. Also present was Randolph County Auditor Mary Ann Lenkensdofler, Sheriff Ken Hendrickson and County Attorney Meeks Cockerill.

Pledge of Allegiance

Michael Wickersham, President presided over the meeting.

Ken Adkins, LifeStream- presentation of services

Ken Adkins stated I am here to give you an update of the LifeStream Services. The Affordable Care Act has changed the way we are doing business. There are 650 area agencies on ageing nationwide. We are established pursuant to the old American Act passed back in 1965. We are now in a very in-depth 6 month strategic planning process for LifeStream to help us better understand what the needs are of the people that we are here to serve, in light of the decreasing revenue and income. We will be holding a public meeting in 7 counties including this one. If we were to hold a public meeting to get input from the local community of what the older adults and disabled people would need, where would be a good place to have it? Commissioners suggested Husted hall at the Fairgrounds. Adkins shared we do have transportation in this county. We have had to adjust our transportation services in other counties due to the lack of support. We went to Jay Randolph Developmental Services and asked them to pick up more of the costs of service for this community and they are paying their fair share for the services provided. Last year we asked the county for \$21,000 and are getting \$16,000 right now. Things seem to be going well. We will be back later in the year to talk about money. The local impact of the communities that we service has gone up \$28 million dollars. This is due to the in home services we provide. LifeStream has assisted 700 clients, served over 10,000 meals and have given 15,000 rides. This county has increased on the rides in the last 6 months and we are not sure why. One area that is underserved is in Winchester. We could certainly provide more services to people within the City of Winchester. We could do more in the summer such as getting kids to the swimming pool and all sorts of things could be going on. Wickersham asked if he had visited the city council to give a presentation. Wickersham stated we have had this conversation before concerning the awareness of your services. Obviously many are aware but there are a lot that aren't. Adkins said we also have given 51,000 hours of in home services and that is heart and soul of what we do. We try to help keep individuals out of the nursing homes. If the people could stay in the local community they can continue shopping and help out the local economy. Wickersham asked what is your means of publicizing the hearing. How are you going to get the word out? Adkins said radio and newspaper ads along with mail outs.

Susan Sexton- request to use courthouse yard for Recovery Walk Drug Awareness

Susan Sexton stated I am here to request the use of the courthouse yard for a Recovery Walk Drug Awareness. I asked Bob McCoy to come along today and support the cause. I have an organization called Unchained Praises. It is a non-profit Christian ministry. We go to different communities and have drug awareness events. We will be back in Winchester on March 14 to bring the community together to fight addiction. I am a recovering heroin addict and want to help other people. We bring in a variety of speakers such as professionals who speak about addiction and to show there is hope after addiction. On June 27 we are organizing a recovery walk. This walk will be in three different counties. Right now we service Randolph, Wayne and Fayette counties. This walk will consist of asking if anyone could help someone after addiction. There will be booths set up to help parents, children or any family member who has been affected by addiction. We will have music, a speaker and will set up tables for food on the grounds. The goal is to walk around the block to show that addiction is killing people and we need to come together to fight it. We would be wearing signs. This will be a fund raiser for Unchained Praises but to also show we are in your community. The time for this walk will be set up at 3:00PM, the walk from 4-6 PM with cleanup after. We are based out of Richmond and any support group can come and set up. I still haven't gotten in contact with Centerstone or Meridian Services along with some others. Wickersham asked if there has been a walk in any other county. Sexton said no there hasn't been and we are going to plan this for once a year. Gary Girtton said he was at a meeting that Susan had spoken at and was very impressed with the comments she made. Bob McCoy said Susan will be speaking tonight at the New Freedom Life Church at 7:00 along with Dave Reece and Angela Smiley. We hope we can get some people out to the meeting to get a better understanding what it is doing to our community, economic development and employers. We had a meeting in Lynn but didn't have many people turn out for it but it did open their eyes for the ones that were there. Tom Chalfant made a motion to approve the use of the courthouse grounds on June 27 from 3-7 p.m. for the Unchained Praises Recovery Walk. Gary seconded the motion. All aye votes cast. Motion carried.

Valerie Gibson, Health Dept. – Ordinance to amend fees, Vaxcare agreement

Michael Wickersham said this is in reference to the fees ordinance change from \$8 to \$9. Gibson said she has had a meeting with Stephanie Heath from the State Board of Accounts (SBOA) and she believes it is

not an administration fee at all. We don't have a choice. The county is not charging the person, Vaxcare does that. Wickersham said that Gary Friend, Valerie and I had a meeting with Stephanie to talk about Vaxcare. State Board determined that when a person comes in to get vaccinated if they are approved by Vaxcare and we administer the vaccine there is no charge at all. Vaxcare will then take that information and will bill the insurance company. They will pay the health department the \$7 on some and \$9 dollars for others. Stephanie from State Board questioned whether that should be part of our ordinance because it is a contractual obligation. We understood from SBOA that we could leave our ordinance alone. It's not an administrative fee to a county resident or for someone to get a vaccine. Meeks Cockerill said I sure would document that conversation with the SBOA so when you talk to the next person from the State and they don't like it. Wickersham said Stephanie Health is waiting to hear from us this morning on what we decided. Back in February when the health department brought us the Vaxcare agreement, we said ok because we thought they had the authority to do so. State Board said they did not have the authority to do that. Commissioners need to positively act on giving them the authority to enter into a contract with Vaxcare because the agreement does bind the county to expenses for future liability. Wickersham said the contract also says if they have vaccination in storage and it expires or not returned by the date the county is responsible to pay for those vaccines as well. State Board felt that if we want the county to enter into this agreement we have to act on entering into this agreement. What Stephanie wanted to see this morning is that we vote and are aware of terms of this agreement and willing to take the risk. The health department at the February meeting indicated that none of the negative would happen. The only way someone would get a vaccination from the health department is if they have the green light from Vaxcare or a free vaccine from Medicaid or other governmental provider. Gibson said that is true, we have two different types of vaccinations. The one for children the State provides us. There are some exceptions for adults but they have to meet certain criteria. The vaccine for children is free. However, because we are required to charge everyone the same, we get a reimbursement of \$8 from Medicaid so therefore we charge the vaccine for children \$8 and that is our administration fee. Vaxcare is different and that is why the question came up whether this should be part of the ordinance because we have no control over what they pay us or what they charge the client. That amount is between Vaxcare, the client and their insurance. We have an option to cover a gap that exists and it is self-pay. We are choosing not to do that because we don't have the funding to buy vaccines or we would still be doing private insurance. The Health Board and Health officer decided not to provide vaccines for ones that could pay. We hope this will change in the future so we can return to that as soon as the State statute is amended. It was a great service for the county. Wickersham asked is it the policy of the Health Board and Health Officer that if Vaxcare doesn't approve the administration of this vaccine it will not be given. Gibson said we will tell the client we cannot serve them. Wickersham said the only other potential liability is the open vaccinations that cannot be returned or the out of date vaccines that miss the date of return and the board and health officer are aware of that. Gibson said the policy that we have now is our public health nurse does a reconciliation of the inventory daily and it is on a report. The Health officer looks at that report every week when he comes in. We have learned a lot this year and have put in policies that will help safeguard the things that happen last year so it doesn't happen this year. Gary Girtton asked of the clients that you don't serve do you give them alternative place to get the vaccine services. Gibson said we give the Open Door in Delaware County or the Rural Clinic in Richmond or provide the name of a health care provider that has the service. We don't have a lot of doctors in Randolph County that give vaccines. There are two that don't give vaccines and they depend on the health department to do the vaccines. Wickersham stated we have been requested by the SBOA that we give approval to the health department entering into the terms of the service agreement with Vaxcare as well as the business associate agreement. Wickersham said the agreement is pretty much as it has been described today. I have laid out what our risks are and I think the health department has answered those. Tom Chalfant asked if the health board had approved this. Gibson stated it was approved in December. Wickersham said it is just a matter of them binding the county to future liability and they can't do that without the Commissioner's approval. Tom Chalfant made a motion to approve the Vaxcare terms of service agreement and the business associate agreement. Gary Girtton seconded the motion. All aye votes cast. Motion carried. Meeks stated the ordinance would not need to be changed.

Chris Shaneyfelt-EMA director-2014 performance grant

Chris Shaneyfelt stated I am here today to obtain signatures for reimbursement of a portion of my salary from the grant. Wickersham asked if we have already approved this for the \$15,834.16. Shaneyfelt stated yes. Wickersham stated I trust that you are meeting the entire grantees requirement that we are required to do pursuant to this grant. Gary Girtton made a motion to approve the signing of the grant as presented for the EMA for \$15,834.16. Tom Chalfant seconded the motion. All aye votes cast. Motion carried.

Bruce Hosier- REDC director and Ryan Chasey, President of HPG Network, regarding an updated Comprehensive Plan for Randolph County and Susie Ripley from the Office of Community & Rural Affairs.

Bruce Hosier stated we are all here for further discussion regarding the Randolph County Comprehensive Plan. At the first of last year we were applying for an Indiana Housing Community Development Authority grant of \$350,000. Ryan Chasey who is president of HPG facilitated that process for us and did an excellent job, but we did not receive the grant. One of the major deficiencies was we did not have an updated Comprehensive Plan for Randolph County. We wanted to reintroduce the conversation again because we think it is very relevant to what we are trying to do within the REDC with our strategic plan. Once we get our grant administrator hired and in place the comprehensive plan is going to be very

conductive for the administrator to pursue grants that benefit Randolph County. There are many grants that require these types of plans to be in place to qualify for approval of such dollars that we potentially could be asking for.

Ryan Chasey shared the comprehensive plan and that process. The last plan was done in 1998. This would make it about seventeen years old. The general life span of a comprehensive plan is about 10 years and should be updated every 5 years. The county is well past due for this. The overall purpose of the comprehensive plan is to provide direction and vision on where the county is to go. It should also provide an opportunity for public engagement, community input along with other governments within the county in this process. The process would be the formation of a steering committee and focus on group meetings. The final document would be vetted by the steering committee. Then it would be ultimately presented back to the county for a formal adoption. The formal adoption of this is what the State looks for when reviewing grant applications. The benefit of doing a project like this is you get public engagement with other non-profit groups and government agencies working in one direction. This would also line up well with the REDC plan as another layer that gets to the funding opportunities. One of the things we have added into this document on top of developing a comprehensive plan is the last deliverable would be an overall scan of the funding. One of the benefits of using my organization HPG is our expertise is really in helping communities across the State identify ways to have fundable projects and initiatives. So what we want to do is make sure we are not leaving you with a big plan that requires a lot of interpretation and further work before getting to the funding opportunities. We want to leave you in a place where you have a plan and you have a list of the immediate steps in terms of pursuing those funding opportunities. This should line up well with the position you have approved through the REDC for a grant administrator.

Bruce and I have talked about one of the challenges of that position is the number of OCRA grants, IHCD grants and other State grants that require the updated comprehensive plan within the last ten years. There will be spinning of wheels for the administrator if we don't have an updated comprehensive plan with a lot of activity but no return on your investment. This is a substantial process to get a comprehensive plan in place but when you look over the 10 year window that it is intended to serve, you will see why it is so valuable to do that.

Susan Ripley-OCRA stated she has been working with Randolph County and basically my position with the State is I work with all the communities in 14 counties. Looking at my counties I look for opportunities that are in their county and what is being taking advantage of. When I look at people in regards to making a sort of template for others to follow I look at Randolph County because I have a very close relationship with the mayors and with Bruce Hosier when he came on board. We are so closely aligned with Darke County and Union City. What I know of grants from the federal government and the current administration regionalisms are huge. I saw not only the opportunity to cross over the city and counties lines but also State lines. If we had all of these working components together and put in the fact that you have the wind farm money it could be leverage if you are working in the same direction. I approached the mayors and Bruce to see if they would be willing to work with me and help you go through more of a strategic planning that was actually useable. In my experience as a community liaison for the Lt Governor's office there are county comprehensive plans used for door stops because no one ever looks at them. Even though the plans are for 5-10 years, the good 5 year plans only last for 2 years because we are in a very moving society. Things are changing quickly. Randolph County has some real forward thinking and vision. I am so honored to be a part of that process from the beginning. I think with your foresight and wind farm money will put you in position on down the road for funding opportunities. If you do not have these things in place you will not be in line. Someone else will come in and take this that already has plans in place. With the wind farm money you should not lose the opportunities to leverage those funds to go after some of these grants that could be a local match or used for so many different things. By having a good comprehensive plan in place you would be looking at everything as one. You could put money aside to leverage those funds to use for other things to further Randolph County. Since Randolph County is so close to the State line you would have the opportunity to cross county and State lines. I would hope that each city would have a plan to fit into the larger countywide plan and that everyone is working together to move forward. I would also have a scout out front looking for opportunities to be able to take advantage. Right now I do have communities that work against each other. They all have their little plans but they are not working them into the bigger plan. I am here to give you information and tell you my observation working as your liaison. I also had a personal goal this year to meet more of the Commissioners. I work with the mayors but very seldom do I get to meet with the Commissioners.

Bruce Hosier said with the past support we have received from this body and other bodies to advance the strategic plan forward this is taking it to another level. This is essential for us to do that in order to maximize the opportunities for Randolph County. The last thing we want to do is to limit the grant administrator/community development person to find Randolph County opportunities because we don't have a document in place that is a part of the requirement to pursue this. I have seen that we have an excellent partnership with Susan from my former mayor days to the position I am at now. Susan knows what is going on in the State of Indiana. Ryan has worked with Monte Poling in Union City and was the facilitator of our previous grant. Hosier stated we wanted to come and share this information with you to start really accelerating forward this thought process of moving this forward. Wickersham asked if Winchester and Union City had plans. Hosier is not sure if Winchester does, but Union City does have one. Wickersham asked in putting ourselves in perspective to the rest of the State how many of the counties have a comprehensive plan less than 10 years old. Ripley said not as many as we would like.

Wickersham asked of the counties that you are involved with how many. Ripley said less than half of counties do not have one. If you don't have a plan then your plan is going to fail. You are at your highest level to help other communities go forward without that. I see some of my communities struggle because they don't have that overall big picture. They are so focused on the forest they can't see the trees. Hamilton County is a successful county because they knew what they want before the other communities even knew. Hosier said that is what Randolph County is doing. They are preparing themselves for the future. These types of opportunities need to be in place in order to advance.

Gary Girtton said the initiative of the REDC is to start with the strategic plan for everyone. City and town councils are starting to feel that someone is actually caring. We can now start looking at the big picture instead of each community by itself. I agree with Ryan and Susan that you can't run a business on a five year plan without tweaking it every year. We can't work up a plan and then sit it on the shelf. For the county to advance in general we need to have this plan. Hosier said if you look out into the county there are communities that are challenged for resources that are available to them. I think the county has shown they are willing to invest in themselves. Wickersham said he understands this is a countywide comprehensive plan and it goes well beyond the Economic Development Board but has your board considered this. Hosier said he feels confident the board would approve the Commissioners going ahead with a comprehensive plan and he would be willing to take it to the REDC board in March for official action. Tom Chalfant asked how much will this cost and how do we keep it from being obsolete. Chasey said keeping updated at the five year mark would be directional changes. The annual changes would be taken when you accomplish or achieve your goal. The infrastructure that you already have in place will make it easier to keep up. Ripley stated you need goal setting with measurable results. Chasey said to answer your question it would be \$55,000-\$70,000 to do the plan itself. You wouldn't see costs again for several years. Wickersham said the plan is only as good as the community impure. Tom Chalfant asked what companies and what county plan have you done. Chasey said he has completed one for the Town of Ossian. I worked with Monte Poling, City of Union City and with some of the other smaller towns as a good will effort. I have worked with other counties like yours in size. Plans are more common at the town levels instead of counties. Ripley said Rush County has a comprehensive plan but not everyone there was seeing the big picture. Hosier stated he wants to plant the seed to think about this today. Ripley said she is not here to promote one company but to get people to think about this. Gary Girtton said the State is looking at regions instead of towns and counties. If we don't come up with a plan it will be hard for us to become involved with a region as a group. We have to start somewhere and that is why I encourage the towns to work together. Wickersham asked if we want a plan by September 30th when would we need to say yes to the funding of this request. Chasey suggested within this calendar month. Wickersham said we will take this under advisement and put it on the agenda in two weeks.

Jessica Olson, Chief Deputy Auditor- federal grant reimbursement

Tom Chalfant made a motion to allow the President to sign the federal grant reimbursement for the Preparedness grant of \$1,000 to Matt Simmons. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Olson said that a highway claim was pulled so the Commissioners can sign off. I spoke with Meeks and we want this in the minutes and in writing. When I started working here we typically paid \$60 of the examine fee for the highway guys to get their CDL license. Danny Love wants the entire amount paid. The employee paid the other \$15 for their exam. Meeks stated we need to get this written into the handbook. Olson said the purposed change would read the entire amount would be paid. Gary Girtton asked if we can control where they go and then that would control what we paid. Meeks stated the highway superintendent would decide.

Olson stated highway handbook changes that have been requested are the floating holiday. The highway department would like to extend the time from March 1st to May 1st. These are holidays earned in November and December and unable to use until the next year. These holidays have to be used by March 1st. The changes are due to the weather we have in January and February and they are unable to use them. The other three changes are the increments in which the highway uses time for sick, personal and vacation. They want to determine the increments that can be used. The highway needs to come and explain why they want this.

Wickersham said he doesn't have any problem extending to May 1st or the 100% payment of the CDL fee. Meeks said it will be at the highway superintendent discretion on where they go for the exam.

Wickersham said finally we need to approve the claim from William Allen to Reid Physicians Associates for \$75.00 CDL exam. Gary Girtton made a motion to approve the claim of \$75.00 for William Allen to Reid Physicians Associates for the required CDL exam. Tom Chalfant seconded the motion. All aye votes cast. Motion carried.

Regular Claims \$374,013.38

Gary Girtton made a motion to approve the Regular Claims of \$374,013.38 as presented. Tom Chalfant seconded the motion. All aye votes cast. Motion carried.

Payroll Claims \$197,545.33

Gary Girtton made a motion to approve the Payroll Claims for \$197,545.33 as presented. Tom Chalfant seconded the motion. All aye votes cast. Motion carried.

Minutes of February 2, 2015

Tom Chalfant made a motion to approve the Minutes of February 2, 2015 as presented. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Edit Claims- \$98,000- Silvertowne LP and \$48,600 – Sandifar Automotive Group LLC

Tom Chalfant made a motion to approve the Edit Claim of \$98,000 for Silvertowne LP. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Gary Girtton made a motion to approve the Edit Claim of \$48,600 for Sandifar Automotive Group LLC. Tom Chalfant seconded the motion. All aye votes cast. Motion carried.

Michael Wickersham said he has received an email on Friday afternoon with an attachment of the 3rd invoice of \$6,250 on work that has been done by Venus Bronze Works for the monument. Venus Bronze Works said we should be ready for a visit in the next 3-4 weeks. Mary Ann Lenkendorf asked before you vote to pay from renovation fund, do you want to pay this one from renovation or cum cap? If you do the renovation fund the President will need to sign an affidavit and it is sent to MainSource Bank in Portland. Gary Girtton made the motion to pay the 3rd invoice from Venus Bronze Works for \$6,250 from the renovation fund and authorize the President to sign the affidavit. Tom Chalfant seconded the motion. All aye votes cast. Motion carried.

Comp time report

Wickersham said the comp time report was reduced some in January.

Designate use of donation from the Tri-State Paranormal group

Michael Wickersham stated as per our agreement we have received a check for \$500 from the Tri State Paranormal Group. Mary Ann Lenkendorf said it would go into the donation fund and within the fund you need to decide how you want to use it. Wickersham said he would like to use it to defray the cost of the county home mowing or any other expenses. Tom Chalfant made a motion to use the donation towards the mowing of the county home. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Letter to Piper Jaffray & Co.

Michael Wickersham said this letter is regarding the independent registered municipal advisor first mortgage refunding bond. This is saying we are retaining H. J. Umbaugh & Associates. The representation will be thru December 2015. Gary Girtton made a motion to give the President the authority to sign the letter to Piper Jaffray & Co. as notice we have retained H.J. Umbaugh & Associates as our representative. Tom Chalfant seconded the motion. All aye votes cast. Motion carried.

Additional Appropriations:

Tom Chalfant made a motion to approve the request for the additional appropriations as presented. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Sheriff- SVO Admin \$6,000- equipment/equipment maintenance

E911 - \$5,000- employment separation

Children's Advocate- \$15,000 coordinator fee; \$500 office supplies; \$200 dues & fees; \$1,000 training/schooling; \$300 postage; \$1,928.87 travel/mileage; \$1,093.13 misc. supplies; \$250 printing; \$500 advertising; \$1,250 equipment

Highway - \$76,723 large pipe; \$570,000 Bridge #145; \$60,000 bridge #305; \$100 bridge #51; \$83,927 box #907; \$96,000 bridge inspections

Highway MVH- \$25,645.79 salt

For review:

Commissioners reviewed the following item with no action being required.

Soil & Water minutes

Other business:

Michael Wickersham read a thank you note from Scottie Harvey, Visitor's Bureau for allowing the Arts Depot to take some old chairs from the county home and use for upholstery classes.

Meeks Cockerill advised that the law suit with the snow plow and car has been settled. Meeks also stated the nuisance complaint has been filed against the Mann property but the property is in tax certificate sale. You might want to hold off on the complaint. Meeks said it is in the Commissioner's sale so if you want to get the property then you need to do a resolution. You would get a deed to the property and then you would own it. Meeks said then you could sell it or do with it what you want. Tom Chalfant made a motion to authorize the county attorney to prepare the proper paper work to get control of two parcels at Fairview. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Meeks Cockerill stated he would like to send a memo out to all department heads to get the handbooks and the job descriptions acknowledgements back. I would like for the Commissioners to authorize everyone to get the signature pages turned back in. Tom Chalfant made a motion to approve Meeks Cockerill to send out a memo for the return of the signature pages for the handbooks and job descriptions. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Mary Ann Lenkendorf said I will also be sending out a memo concerning contracts and agreements. State Board of Accounts told me if our office does not get a copy of the contract or agreement back we are not to pay the claim.

Ed Thornburg, Surveyor stated I was informed Friday by the Recorder Debbie Preston that the long term policy of recording documents for the Surveyor's office at no charge is being changed. I will now have to pay for documents to be recorded at the same rate as the general public. I do not dispute the Recorder's right to run her office as she sees fit or assess the fees. I will however need to establish a budget line to pay for the recordings. I would probably need \$300 for in house recording fees. I record agreements between the property owners for the drainage board if we have a re-route of a drain or encroachment. I would appreciate some direction on this matter. Tom Chalfant asked if there was a reason given for the

change. Thornburg stated this is an ongoing problem with other Recorders and Surveyors. Wickersham asked if there was a reason given. Thornburg replied she just said it wasn't going to be free anymore. I usually only record two or three documents. If we do the project on 500 south this year we will have 11 parcels. The agreements are recorded because it is an agreement between the private landowners and the drainage board for the next ten years. If the land would sell, the agreement would go along with the land. Wickersham asked if this cost could be passed on. Thornburg stated he wouldn't feel good about doing that. Wickersham stated he is inclined to go with the recommendation of the Surveyor. Tom Chalfant made a motion to establish a new budget line of \$300 for recording fees and pass the recommendation on to Council. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Adjournment

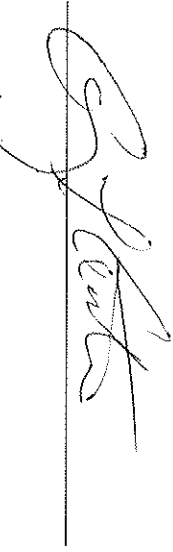
Tom Chalfant made a motion to adjourn the meeting. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Reviewed and signed this 20th day of April, 2015.

RANDOLPH COUNTY COMMISSIONERS







ATTEST: 
Mary Ann Lehtensdofner, Auditor of Randolph County