

Randolph County Commissioners

January 21, 2013

The Randolph County Commissioners met at their regular meeting at 9:00AM in the Commissioners and Council Room in the Courthouse with the following members present: Board President William Terrell, Michael Wickersham and Gary Girtton. Also present was Randolph County Auditor Mary Ann Lenkensdofer, Sheriff Ken Hendrickson and County Attorney Meeks Cockerill. Jay Harris was the County Council representative.

Prayer was given by Gary Girtton.
William Terrell, President presided over the meeting.

David Daly, Prosecutor- Insurance for Carlton Brumfield

David Daly stated that a year ago at budget time, there were full time employees reduced to part time status and benefits were eliminated. His second deputy prosecutor also had his benefits taken away since he worked for the County 2 ½ days a week. Daly stated employees going to part time had their workload reduced therefore the benefits were reduced. Daly's second deputy was doing the same amount of work and working the same amount of days. At that time, he had gone to County Council and Council was willing to reinstate Mr. Brumfield's benefits if he became a contractual employee, which required Commissioner approval. When Daly presented this to commissioners, Mr. Terrell and Mr. Prescott did not want to do the contract. Since there are two new Commissioners, he would like present a proposal as long as Commissioners were willing to consider it. Daly will rework the numbers and present to County Council. If Council was still willing to fund the benefits with a contract, he would bring this back to Commissioners for approval. Daly stated Brumfield works hard and they have one of the best child support offices in the State especially with the economics of the county. He has children and a wife that he had included on his insurance. Michael Wickersham stated he believed they owe the Prosecutor's office a chance to reconsider this proposal. Daly stated he would be putting together a presentation for Council and appreciated the Commissioners time.

Joe Edwards, SRI -2012 tax certificates

Joe Edwards told Commissioners that he has worked for SRI for many years. Commissioners now have 92 properties that did not sell from last year's annual sale in September. Edwards explained that Commissioners have three options with these properties. The options for the county are to do nothing; take the properties back by deed or do a certificate sale. In the past few years, the county has been doing certificate sales, which can be conducted as live or online sales. If deciding to do a certificate sale a minimum bid would need to be set high enough to recoup some of the advertising costs. Also, there would need to be a decision to do a live or online sale. In a live sale, SRI would receive 15 percent of the proceeds whereas an online sale would be 10 percent. There is a 120-day redemption time for the owner of the property in a certificate sale. There is an option to give the cities and towns a property in the certificate sale. Those properties could be pulled from the certificate sale. Edwards stated in an internet sale, there is a reduced amount of properties actually taken to deed since there could be people bidding from anywhere. Michael Wickersham made a motion to enter into an agreement with SRI to do a certificate internet sale. Gary Girtton seconded the motion. All aye votes cast. Motion carried. Michael Wickersham made a motion to set the minimum bid of \$200.00. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Greg Beumer, Economic Development

Greg Beumer Economic Development director stated that he gave Commissioners a copy of two favorable recommendations from the Economic Development board. There is a request being made jointly by the City of Winchester, Ivy Tech and WorkOne to provide manufacturing-oriented job training to unemployed or underemployed individuals in the county. The program named Advancing Manufacturing is about to graduate its first class of 10 individuals of which three have already accepted employment offers. The recommendation would be for the county to help fund that job training initiative. The second request is from the Randolph County YMCA. In the past years, the board of Commissioners had approved a funding request from the YMCA for \$80,000 and that request was later rescinded. The Board of Directors of Economic Development would like to recommend that the county Commissioners reinstate that funding for the YMCA childcare facility. Quality childcare is obviously important to the children but it is often crucial to parents looking for employment. Eight new jobs would be created on a single shift with the possibility of an additional eight jobs on second shift. William Terrell asked how much money is being requested for the Advanced Manufacturing initiative. Beumer stated that the City of Winchester would need to come to Commissioners with that request. The City Redevelopment Commission has pledged \$25,000 for the training. Michael Wickersham stated it was his understanding that it equates to approximately \$2600 per student. Eventually the plan would be for employers that reap the benefits of the trained employee they would offer scholarships for future students. Beumer stated he did not know what the funding request will be from the city. Wickersham stated he liked the program but would like to know what direction the finances should go. Michael Wickersham made a motion to table the request for Advancing Manufacturing initiative until the City of Winchester comes forward with a financial request.

Answering questions concerning the Y request, CeAnn Bales YMCA director stated there would be eight full time jobs for one shift. That was the request from the original presentation. Adding an additional shift is new and was brought to light from Marjun hiring additional employees for their second shift. Ceann stated there are 55 children in daycare and with the new facility they can hold 90 children full time. William Terrell questioned whether the county should be involved in a YMCA program. He wasn't sure of any other counties giving money into the YMCA programs. Bales stated she did not know the statistics but cities and counties across the United States support the Y programs. This project received support from the federal and state level. There were private donations and the Y has received \$25,000 from the Winchester Redevelopment Commission. Michael Wickersham stated he is a board member of the Y and supporter of the program. There has been support from all levels including the county that became signers of the grant. The Economic Development board has recommended that Commissioners support this project for \$80,000. There will be eight new jobs immediately and potentially eight additional jobs once taking on a second shift. Wickersham stated he had read about childcare facilities and how they employ people immediately, but also how it benefits employers. The Y is not a city YMCA but a countywide facility. There are families from all over the county using the childcare facility plus other areas outside the county. It is economic development and the county should be a supporter of the YMCA. Bill Terrell asked if the Y would be coming back to ask for more money because that was a concern for him. Bales stated their objective would be not to come back to the county for more funds but that is unforeseen. Gary Girtton stated that the Economic Development board had evaluated this request and recommended it. Girtton stated that this is what we asked for by Economic Development board before bringing a request to Commissioners and believes they should proceed with the request. Michael Wickersham made the motion to approve \$80,000 to the YMCA for childcare and eight fulltime employees. Gary Girtton seconded the motion. 2 aye votes by Girtton and Wickersham. 1 nay vote by Terrell. Motion carried.

Meeks Cockerill stated the Edit plan would need to be revised again so he would not want them to sign the edit plan today.

Greg Beumer stated he would like to have an executive session with Commissioners to discuss an economic development project. Commissioners decided to have an executive session at 9:00 AM on January 28th and special meeting at 10:00 AM following the executive session.

Treasurer's Office- Board of Finance meeting

The Randolph County Commissioners met in regular session in the Commissioner's Room at the Randolph County Court House on Monday, January 21, 2013.

Commissioners Michael Wickersham, Gary Girtton, William Terrell, Auditor Mary Ann Lenkensdofe, Deputy Auditor Lora Simmons, Chief Deputy/ Treasurer Brenda Tharp, County Attorney Meeks Cockerill and Sheriff Ken Hendrickson were present. Treasurer Jane Grove was unable to attend due to a prior meeting commitment.

Commissioner President Terrell called the meeting of the Board of Finance of Randolph County to order at 10:50 AM.

A motion was made by Mr. Wickersham and seconded by Mr. Girtton that William Terrell serve as chairman of the Board of Finance and Jane A Grove, County Treasurer serve as secretary. Motion carried.

Brenda Tharp, Chief Deputy Treasurer, presented a report summarizing the county's investments made during the year 2012 as follows.

Certificates of Deposit:

Number/Fund	Issued By	Maturity Date	Amount Invested
84521/TMOD	Merchants Bank of IN	02/16/2013	\$1,000,000.00
872074/TMOD	Merchants Bank of IN	04/24/2013	\$1,000,000.00
781205/TMOD	Merchants Bank of IN	04/30/2013	\$1,000,000.00
135617/TMOD	Merchants Bank of IN	11/04/2013	\$1,000,000.00

445036(spec edit) Merchants Bank of IN 08/24/2013 \$ 426,000.00

Reference: TMOD is Total Monies on Deposit
Spec Edit: Special Edit Account

Money Market Deposit Accounts and Savings Accounts:

Number	Bank	Balance as of 12/31/2012
IN-02-0139 TMOD	Trust Indiana	\$ 500,000.00
608-914-8 Money Market	Main Source Bank	\$4,000,000.00
Total		\$8,926,000.00

The current investment policy was reviewed and a motion made by Mr. Girtton and seconded by Mr. Wickersham to approve the current investment policy as presented. Motion carried.

A motion was made by Mr. Wickersham, seconded by Mr. Girtton that Mary Ann Lenkensdofe, County Auditor and Jane A Grove, County Treasurer serve as representatives to handle funds for Randolph County for the period of January 21st, 2013 thru the remainder of the year of 2013. Motion carried.

The following banks were reviewed as approved depositories for the year 2013:

First Financial Bank
First Merchants Bank, NA
MainSource Bank
Merchants Bank of Indiana
Mutual Bank
Old National Bank
Pacesetter Bank
U.S. Bank National Association
Trust Indiana

Mr. Wickersham made the motion to accept the approved depositories and Mr. Girton seconded the motion. Motion carried.

Ms Tharp also reported that the Treasurer's Office started using Main Source Bank in Lynn Indiana for tax collections. She stated that over \$40,000.00 was collected in the Fall, which was the first collection period for this bank.

Collections through Old National Bank with lockbox were \$1,700,000.00. She also stated that the Treasurer's Office has a drop box located outside the Courthouse for after hour's convenience for taxpayers.

There being no further business to come before the Board of Finance, a motion was made by Mr. Wickersham and seconded by Mr. Girton that the meeting be adjourned. Motion carried.

Jamie Stump, Area Planning Director- Ordinance for Flood Hazard Areas

Jamie Stump Area Planning director explained that the State is requiring the County to adopt an ordinance for flood hazard areas. This is the first time that an ordinance has been required. Meeks Cockerill stated that after recently reviewing the ordinance it would appear this draft would be for the Area Planning board to adopt based on the language. Jamie stated that this document is what Commissioners would need to adopt according to what she received from the State. Meeks stated he would need to review and would hold until the January 28th meeting. Michael Wickersham made a motion to table the ordinance until Commissioners January 28th meeting. Gary Girton seconded the motion. All aye votes cast. Motion carried.

Highway Department-Interlocal agreement, vouchers

Kevin Slick asked for permission to send out interlocal agreements for the City of Winchester (fuel & emulsion), White River Fire dept (fuel) and Darke Co. Ohio (emulsion). We receive a five-cent surcharge for equipment maintenance facility. Kevin Slick would send out the agreements and if the entities sign, the agreements are brought to Commissioners for approval. Meeks Cockerill stated he had an equipment agreement prepared for cities and towns also. Kevin Slick stated the equipment agreement was needed because more or of the cities and towns have requested using the county's equipment. Michael Wickersham made the motion to send out the interlocal agreements. Gary Girton seconded the motion. All aye votes cast. Motion carried.

Kevin Slick stated he has three vouchers for I/PA reimbursement for bridge 145. He needs a motion for the board president to sign the vouchers. Michael Wickersham moved to give the Commissioner President authority to sign the vouchers. Gary Girton seconded the motion. All aye votes cast. Motion carried.

Kevin Slick stated they are looking to rehab bridge 85 on old 27 north at the Winchester city limits. They are in contract negotiations and he would hope to bring a contract to Commissioners in February. They would like to have it ready to go by the end of February. Deck railing would be in the rehabilitation and no cost is available until negotiated.

Regular Claims \$648,997.03 and Payroll Claims \$205,354.64 and \$200,933.28

Michael Wickersham made a motion to approve the Regular claims of \$648,997.03 and Payroll claims of \$205,354.64 and \$200,933.28. Gary Girton seconded the motion. All aye votes cast. Motion carried.

Approve Edit Plan and set Edit meeting date

Meeks Cockerill stated Commissioners needed to set the Edit meeting date. With the new additions to the Edit plan Commissioners could approve the plan at their special meeting on January 28th. Commissioners set the Edit board date for Wednesday, January 30th at 6 P.M. in the Commissioner/Council room.

Clerk CSI annual maintenance agreement

Laura Martin, Clerk stated the agreement is the court system program that is used in their office. This is the annual maintenance for the program. Gary Girton made a motion to approve the Clerk's annual maintenance agreement with CSI and allow the President to sign. Michael Wickersham seconded the motion. All aye votes cast. Motion carried.

Clerk's annual voting system annual maintenance agreement

Laura Martin, Clerk explained this is the Microvote annual maintenance for the voting machines. Gary Girton made a motion to approve the Clerk's annual voting system annual maintenance agreement with Microvote and allow the President to sign. Michael Wickersham seconded the motion. All aye votes cast. Motion carried.

Treasurer's Monthly report

Michael Wickersham made a motion to approve the Treasurer's monthly report. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Treasurer's Monthly Edit report

Michael Wickersham made a motion to approve the Treasurer's monthly Edit report. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Randolph Co Economic Development monthly claim- \$15,833.33

Michael Wickersham made a motion to approve the Economic Development monthly claim of \$15,833.33. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Edit Claim to Cockerill & Cockerill - \$540.00

Meeks Cockerill explained this claim is for the promissory notes and agreements prepared for Culy's and Silvertowne. The Edit plan has a line for legal and financial items needing to be paid. Gary Girtton made a motion to approve the Edit claim of \$540.00 to Cockerill & Cockerill. Michael Wickersham seconded the motion. All aye votes cast. Motion carried.

Washington Twp Library board appointment

Michael Wickersham made the motion to reappoint Marcie Nicholson to the Washington Twp library board. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Bond approval for Coroner

Mary Ann Lenkendorf explained that Commissioners were required to approve the bond by statute for the Coroner in order for the bond to be recorded. The bond amount is for \$15,000. Gary Girtton made the motion to approve signing the bond for Tim Crawford, Coroner. Michael Wickersham seconded the motion. All aye votes cast. Motion carried.

Annual Covered bridge certification

Mary Ann Lenkendorf explained that the State Auditor's office requests annual certification of covered bridges within the county. Randolph County has no covered bridges. Gary Girtton made the motion to approve signing the covered bridge certification. Michael Wickersham seconded the motion. All aye votes cast. Motion carried.

Head Start In-Kind services

Mary Ann Lenkendorf stated that last year Head Start had asked for an In-Kind amount for the use of the meeting room at the RCFPO building. Previous Commissioners had approved \$50.00 each meeting to use the meeting room. HeadStart needed a signature for November and December. Gary Girtton made a motion to allow the President to sign the In-kind service sheets from HeadStart. Michael Wickersham seconded the motion. All aye votes cast. Motion carried.

Conflict of Interest approval-Meeks

Meeks Cockerill stated this was his annual form filed for any conflicts of interest with the county.

Gary Girtton made a motion to approve the Conflict of Interest form for Meeks Cockerill. Michael Wickersham seconded the motion. All aye votes cast. Motion carried.

MaryAnn-Report of phone issues

Mary Ann Lenkendorf advised that she would briefly bring the new Commissioners up to date with the phone issues. Since the new phone system had been installed in the Courthouse, the base phones have had minimal problems but the cordless phones have had many problems especially in the Clerk's office. Mary Ann stated had everyone realized all the problems that would have occurred with the cordless phones, we are sure no one would have ordered one. Taylored Systems would like to make a proposal to trade out the cordless phones for a base phone and that cost would be \$115 per phone. There would be no installation costs and this would be a onetime offer. Mary Ann sent out a memo and contacted the offices that did not respond to see how many departments would consider trading their phones. There is a total of nine phones that need replaced and one office that wants to keep their phones but didn't like any of the options offered. There are funds available in the renovation account to pay for this if Commissioners agreed. She would like direction on how Commissioners would like to proceed. Michael Wickersham stated he felt they needed to buy the nine phones. Gary Girtton made the motion to approve the purchase of nine base units and pay from the construction fund. Michael Wickersham seconded the motion. All aye votes cast. Motion carried.

For Review-

Commissioners reviewed the following with no action being required.

IDEM-Approval of US Aggregates Inc- Fairview Quarry

Other business-

Gary Girtton stated that there are still issues with the weather stripping for the wooden outside doors and warranty. He didn't feel that Commissioners should have to pay for fixing the doors and the architect and contractor should stand behind the work. If Oberle (contractor) did not warrant the doors from the beginning then the architect Bob Taylor should be responsible in fixing the problem. It was mentioned that ProGlass in Winchester had been contacted about recommendations for the doors. Michael Wickersham stated the other option would be for the contractors to give an estimate on steel doors. That might seem that we would be moving backwards but he did not want to be fighting this four years later. The contractor made it clear in an e-mail they would not guarantee wood doors. Meeks Cockerill stated he had the set of plans in the office and he would need to see what the plans called for.

Gary Girtton advised that at the last meeting he had talked about the building administrator's job. Gary provided copies of minutes from research he had done concerning the building administrator's job. In 2008, there was an established building administrator description along with the custodial staff. In May 2010 when Jake Donham was hired, the description was changed to building coordinator and Jake was to

be in charge of everything except the RCFO building. Girtton believes that there should be a chain of command and going back to the description from 2008 should take care of any problems. Like what occurred a couple of weeks ago. Gary stated the minutes he referred to were May 3, 2010 and June 7, 2010 in referring to Jake's job description. It was suggested that Jake Donham be at the meeting in February for the discussion.


Michael Wickersham stated he was serving as Commissioner Representative on the Area planning and Economic Development board. Those meetings are on the same evening. William Terrell stated he would take the appointment for the Area Planning board. Michael Wickersham made the motion to appoint William Terrell to the Area Planning board as Commissioner Representative. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

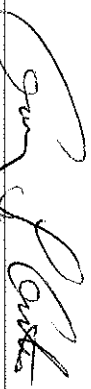
Adjournment-

Gary Girtton made the motion to adjourn. Michael Wickersham seconded the motion. All aye votes cast. Motion carried.


Reviewed and signed this 14th day of February, 2013.

RANDOLPH COUNTY COMMISSIONERS







ATTEST: 
Mary Ann Lenkendorf, Auditor of Randolph County