

Randolph County Commissioners

May 6, 2013

The Randolph County Commissioners met at their regular meeting at 9:00AM in the Commissioners and Council Room in the Courthouse with the following members present: Board President William Terrell, Michael Wickersham and Gary Girtton. Also present was Randolph County Auditor Mary Ann Lenkendorf, Sheriff Ken Hendrickson and County Attorney Meeks Cockerill. County Council was represented by Jay Harris.

Prayer was given by Gary Girtton followed by the Pledge of Allegiance.

William Terrell, President presided over the meeting.

Kevin Slick, Danny Love- Highway annual report & Bridge 52 award

Danny Love asked that Commissioners fill out score sheets for the bridge construction and they would tabulate and let them know the results. Bridge 52 will be awarded and the completion date would be by fall. Danny also stated the annual report is not complete yet.

Greg Beumer, Economic Development

Greg Beumer stated that Randolph County along with Darke County Ohio received a grant of \$600,000 for Brownsfield cleanup. The first building completing its evaluation in Randolph County is the Carson Laser building. The grant does require that Commissioner's sign off the work in order to receive the money. Michael Wickersham made the motion to allow the Commissioner president to sign the agreement in order to release the Brownsfield grant funds for the Carson Laser building. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Greg also had a Foreign Trade zone letter that needed Commissioner approval in order to join with the Fort Wayne zone. Michael Wickersham made a motion to join the Fort Wayne foreign trade zone for a cost of \$1,000. Gary Girtton seconded the motion. All aye votes cast. Motion carried. Beumer stated Jay, Blackford and Steuben counties have also joined at this time.

Meeks asked that the edit plan be reviewed while Greg was present. The last two items for Advanced manufacturing and Gilman home stores were the new items. Commissioners had no additional questions for Beumer.

Dianna Sutliff, Duane Petry, EMS- year-end reports, write offs

Duane Petry gave the year-end report for 2012. They billed \$876,952; collected \$538,547; received contractual allowances of \$179,149 and bad debt that can't be collected of \$9,063. Petry stated they have been happy with the collection company. Duane stated eight percent of what is collected goes to the billing company. Dianna stated they have been with the collection company for over two years. This report was for Commissioner's information only.

Petry stated the first Quarter of 2013 showed contractual allowances of \$51,065 and \$2,697 in bad debt. Most of the bad debt is not collecting Medicaid payments. Gary Girtton made the motion to approve the bad debt write off for Randolph County EMS. Michael Wickersham seconded the motion. All aye votes cast. Motion carried.

Duane stated that the billing company has asked that the county consider increasing the emergency rates as stated.

1. That the charge to any person, firm or corporation for the Basic Life Support Transfer shall be set at \$100.00.
2. That the charge to any person, firm or corporation for the Basic Life Support Non-Emergency run be set at \$350.00.
3. That the charge to any person, firm or corporation for the Basic Life Support Emergency runs shall be set at \$450.00.
4. That the charge to any person, firm or corporation for the Advanced Life Support Non-Emergency runs shall be set at \$550.00
5. That the charge to any person, firm or corporation for the Advanced Life Support 1 Emergency shall be set at \$650.00.
6. That the charge to any person, firm or corporation for the Advanced Life Support 2 Emergency will be set at \$750.00.
7. That the charge to any person, firm or corporation for the Specialty Care Transport shall be set at \$900.00
8. That the amount charged a patient shall be set at \$12.00 per loaded mile.
9. Stand by on race day at Winchester Speedway \$200.00

Duane was trying to match the prices with what Union City is billing. The quoted rates would be their recommendation. The last change in rates was approximately three years ago. Meeks stated there would need to be an ordinance revised with the new rates. The effective date was established for July 1st, 2013.

Dianna Sutliff stated they had been working with Jake for estimates on replacing the sign in front of the EMS building. Jake also has a quote for the air cleaning system in the garage area. Jake Donham stated he had gotten with Duane concerning the diesel soot on the walls and the fumes in the air system in the bays. He would like to know if Commissioners would give the go head to pursue finding someone to work on this. Jake would like to get the motor bay painted also. Jake stated he had talked with the Auditor's office and believes the funds could come from cum cap. Michael Wickersham made the

motion to allow Jake and Dianna to pursue getting two or three quotes for an air purifier and bring the quotes back to Commissioners. Gary Girtton seconded the motion. All aye votes cast. Motion carried. Jake stated they would also return with pricing for the outside sign. Dianna stated the interior of the building also needs painted plus they are in need of new furniture.

Jake Donham- RCFFO building

Jake stated he wanted to discuss the water leak in the basement area of the RCFFO building. He investigated the downspout and found that it was plugged. It has probably not worked correctly for quite some time. He has received three quotes and wanted to know the direction they wanted to go. Gary Girtton stated a camera was run through the pipe and found that it was completely plugged causing the water to run back into the building. The pipe wasn't sealed correctly and the pipe fell down and became plugged. It has been recommended that this should be excavated and a correct saddle boot put on the pipe instead of just cutting off the pipe. Culy's gave a quote for the excavating. Myers excavating gave a slightly higher quote but that was due to not knowing if there were electrical wires running through the area. Jake commented it could be cheaper if they don't have to work around utilities. Jake stated he has worked with Culy's and Myers and would recommend either one but Phil Silvers had contacted 3 M excavating. Phil Silvers stated he has used 3 M and they did not think it would be too much of a problem to fix what was wrong. That is why 3 M was less expensive. Michael Wickersham stated he would like the other two companies to give a quote based on what Culy's had detailed on their quote. That way everything would be comparable. Commissioners wanted to table the quotes until Jake had time to check on this. Jake stated since it would be at least another two weeks he would get some drainage tile and place at the downspout and channel the water away from the building. Gary Girtton also wanted to have Jake check out the wells that collect water in front of the RCFFO building. There is a pump in each unit and the motors are burnt up all the time. He believes there may need to be a system to alleviate this without burning up the pumps. Girtton stated there could be several problems causing all the ground water to collect but the water needs to be moved. William Terrell stated he thought that problem had been taken care of when that building was renovated.

Gary Girtton also stated there were some roof panels off at the county home barn. Jake stated he has been in touch with the guy who will repair the panels and check any of the others that might be loose.

Jake commented that on the courthouse roof he is still in contact with Oberle's. He also received an e-mail from the roofers saying they will be back once they get a two or three day window without rain to look at the roof. The reason for waiting is so they can remove the flashing to see what is going on.

John Mallers, Maximus- contract renewal

John Mallers stated he was there to renew the Maximus contract with the county for the title IV-D reimbursements. Counties are entitled to reimbursement for child support enforcement. There are direct reimbursements either through the Clerk, Prosecutor or Courts. Allocations could be made for expenses incurred within their budgets. A portion of those expenses are reimbursable. This plan is for the indirect costs such a building expense and wages within those departments and a portion of those expenses would be allocated. This money goes back into the general fund. Maximus represents seventy counties within the State and serves several hundred counties nationwide. Michael Wickersham made the motion to give the president permission to sign the agreement on behalf of Randolph County with Maximus. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Barbara Street, Jodie Springer WorkOne manager, Cathy Cross Chief Financial officer WorkOne- lease renewal

Barbara Street Workone stated they were here to discuss the lease. Several years after being reduced in funding, Commissioners at that time asked if Workone would like to move to the RCFFO building after it was renovated. Workone has been at the RCFFO building for five years and their lease comes due on July 1st. They were here today to renew the lease and give the thirty days notice of renewal to the county. As their leases have come due they have asked for a five percent reduction in costs if the county would entertain that idea. Street stated she hated to ask for a reduction when the county has agreed to give money for the advanced manufacturing initiatives. She praised the county for commitment to their services. Jodie Springer stated they would be starting the advanced manufacturing initiative class this month with 10-12 individuals going through the course. Eleven individuals finished the first class and all have found employment. Springer also thanked Commissioners for their commitment. Gary Girtton stated he believed the lease should be renewed at the same rate and at a later date if a reduction is needed we could negotiate the rate at that time. Gary Girtton made the motion to renew the lease at the same rate for WorkOne. Michael Wickersham seconded the motion. All aye votes cast. Motion carried.

Anne Riddle, Winchester Main Street- monument fence

Anne Ridde from Winchester Main Street wanted to ask permission to put table and chairs on the west side of the courthouse for Farmers market that will start in May on the square. Also, would like to use the east entrance sidewalk for Halloween parade judging on October 31st. Riddle also requested replacing the benches on the inside of the square with a bench that will match the ones around the merchants side. The benches come in six and eight feet lengths and they would have to order a custom bench to fit the five foot existing pads. The plaques on the current benches would be incorporated onto the new benches. Michael Wickersham stated Commissioners already had one request to place a bench on the courthouse side. Riddle stated she has talked with Janis Mote and suggested having a meeting with the Mayor, Commissioner and Main Street representatives to resolve the issue. Commissioners had mentioned that Janis Mote speak with the commemorative committee about the bench placement. Mary Ann stated she did not think the commemorative committee understands that their duties would include outside decorations. Meeks stated he believed the resolution included inside or outside items because there were too many requests asking to put things like monuments on the courthouse grounds. Michael Wickersham would like to have a group get together to possibly work out a trade with Janis for one of the other

benches. Riddle read a letter asking that Commissioners include in their budget the cleaning of the monument walls and painting the rod iron fence. The last time this was done Main Street paid the expense and they would like for Commissioners to take care of this request. Roger Tucker did the fence painting in 2008. Riddle stated she noticed there are places in the fence that are broken when she decorates the fence at Christmas and Fourth of July. Today she is only interested in the approval of the other three items and just wanted to bring the fence painting to their attention. Michael Wickersham made the motion to approve the Farmers Market request, Halloween request and bench placement request. The motion would include discussion and resolution with the Main Street group and Janis Mote on her purchased bench. Gary Girtton seconded the motion. All aye votes cast. Motion carried. Commissioners suggested having Jake Donham get quotes for painting the fence area.

David Terrell, Senior Advisor for Lt Governor Sue Ellspermann- regional development

David Terrell came to speak about Eastern Indiana development district. Terrell stated he was former OCRA executive director and former deputy chief of staff for Lt Governor Becky Skillman. Currently he is Senior Advisor for Lt. Governor Sue Ellsperman. Economic development regions have been formed throughout the State to direct the help needed in obtaining federal funds. David Terrell stated the past relationship of this sort was the EIDD of which Randolph County had been a participant. The EIDD had included counties of Randolph, Wayne, Henry, Fayette, Union and Rush. Then a few years back Fayette chose not to participate. Then in the past two years the region developed bigger issues with the embezzlement of funds. The Economic development administration would like to see if all this region could come together again. EDA would like to keep the charter going for this region. He has visited all the other counties in this region. David is not asking anyone to buy into this but would like the leadership to participate in the process of a county meeting with communities to come together and meet. The discussion would be the priorities for the community needs plus the county wide needs. Terrell stated he would be the facilitator for a three hour meeting. After the county completes this step a similar meeting would be set up for all the counties within the region. The entire process would be compiled and the counties would receive the feedback on what projects are most important in your area. There are no costs right now and we are just asking that the county get together and have these discussions. The Economic development director will be the point person to get the process started. City of Winchester has already decided to go through this process. William Terrell asked what the status was of the EIDD embezzlement. David Terrell stated not all the money had been recovered and he was not sure where the issue is at this time. EDA has not asked for repayment at this time and they are working through some issues. William Terrell stated he was on the board when the county withdrew from EIDD because there was no guarantee that the funds would be recovered. David Terrell stated he does know the man has been prosecuted but not all money was recovered. The officers that were on the EIDD board at the time cannot serve on the new board. The good thing about this plan is that a different district would be responsible for the fiscal side of the region until this is redone and becomes a viable region. Timeline for the meetings would be for May with a regional meeting in June. David Terrell stated this has great potential if done correctly. Today he would like that the county consider participating. Gary Girtton thinks this is an excellent idea and believes it needs to be done. Michael Wickersham said he believes it would be a great idea also. Discussion started whether all three commissioners could meet or should one be selected. Meeks Cockerill stated it would be however they wanted to do this, but the meeting should be advertised if they all want to get together. Beumer stated in order to qualify for federal funding especially at the economic development level you would need to be a part of a region. Beumer will be the point person and will give Commissioners notice of any discussions.

Fred Hoffman, Deputy Auditor-IT- Newegg agreement

Fred Hoffman brought in an application for credit with a computer company by the name of NewEgg. The only place we have open credit terms is with CDWG. That restricts what I can purchase. NewEgg is an internet based company that sells all types of computer products. The application needs to be signed by a county official. Hoffman stated it will save money in the long run. This would give him two places to compare prices and would be for small purchases. Gary Girtton made the motion to allow the President to sign the credit agreement with Newegg. Michael Wickersham seconded the motion. All aye votes cast. Motion carried.

Regular Claims \$392,465.01 and Payroll Claims \$189,954.71

Michael Wickersham made a motion to approve the regular claims of \$392,465.01 and payroll claims of \$189,954.71. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Minutes of April 1, 2013, Executive meetings of April 8, April 15, April 22, 2013

Michael Wickersham made the motion to approve the minutes of April 1, 2013; Executive meetings of April 8, April 15, and April 22, 2013. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Meeks Items-

28 hours for part time employees (affordable healthcare reform act) Paula Albin Auditor payroll clerk- Meeks Cockerill stated one of the consequences of the affordable healthcare reform act is any individual that works consecutively over 29 hours per week, the county would have to provide insurance to them. We do have individuals that meets this criteria. We would need to limit them to 28 hours per week. Paula Albin payroll clerk stated we had between 7-10 part time employees that consistently go over the 30 hours per week and they would have to be offered health insurance. Albin stated they have used the look back period for 2012 to determine who qualifies. We will use the months of May- November for our look back period in 2013. Meeks stated a memo would need to be sent out to all department heads stating their employees cannot go over the set hours. There are three individuals at EMS that will need to go to full time. That request will go to Council tomorrow. Terrell asked if the jail staff had this problem. Albin stated they do have several part time employees but they were not one of

the departments with this problem. The departments with part time problems are the airport, EMS, health, and prosecutor. They have been working with these departments to help remedy their problems with hours. Meeks stated they would like Commissioners to send a memo effective immediately to departments. Michael Wickersham asked if this can be done or are we saying that we are paying for individuals we don't need. Meeks stated we are saying that the department may have to divide the hours and hire someone additional to work. It will be the same amount of money being appropriated. There may have to be more than one person doing the same job. There has been no figures obtained to offer a lesser insurance for part time employees. Albin stated she wanted everyone to know this was brought upon us by the health care reform act and not the county deciding to do this. Michael Wickersham made the motion to allow the President to sign the memo limiting part time employees to 28 hours per week. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Commissioner appointment to Personnel Committee- Meeks stated he would like a commissioner to serve on the personnel committee to go over the new handbooks and make a recommendation back to the others. Gary Girtton was willing to serve. William Terrell made the motion to appoint Gary Girtton to the personnel committee. Michael Wickersham seconded the motion. All aye votes cast. Motion carried.

Job Description estimate
Meeks gave the estimate to Commissioners on the cost of doing job descriptions to go along with the handbooks. The estimated cost from Kent Irwin is \$16,480 - \$17,640. Meeks stated getting the job descriptions into place could actually save the county money. Irwin represents several counties within the State. Michael Wickersham made the motion to approve doing the job description and would recommend sending on to County Council. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Edit Plan Revision-
Michael Wickersham made the motion to approve the revised edit plan. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Mary Ann Lenkendorf also mentioned that the tax billing that was generated this year for the former F-Systems building needs to be paid from the edit plan. All rental monies from that building goes into edit fund and should be paid from there. Gary Girtton asked why that was not on before this year. Meeks stated he could ask the Assessor's office. This has been discussed for quite some time, but if the county is collecting rents someone is responsible to pay taxes on the property. Michael Wickersham made the motion to amend the edit plan to include paying the F System building taxes. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Congressional school surrender of funds form
Meeks stated years ago there were monies collected for this fund and this fund is no longer used. The county wants to send the funds back to the State since we cannot use any of the money. County Council need to approve the ordinance to allow the funds to be returned. This was for the Commissioners information at this time.

Commissioner designee to sign documents for FSA-Randolph County Home Farm
Mary Ann Lenkendorf stated that Scott Moore who farms the county home's ground stated a Commissioner needs to be designated to sign documents at the FSA office on an annual basis. Troy Prescott was the last one to sign FSA documents. William Terrell stated he would be willing to do this. Michael Wickersham made the motion to allow William Terrell to sign the FSA documents. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Commissioner designee as trustee of the county 457 plan Lincoln financial group
Mary Ann Lenkendorf stated Bud Carpenter was the last Commissioner to sign as trustee for the 457 plan with Lincoln Financial. Mary Ann stated she is also a trustee by being Auditor. Meeks Cockerill stated he has talked with the attorney on bringing the county into compliance on the 457 plan and will let the Commissioners know the result.

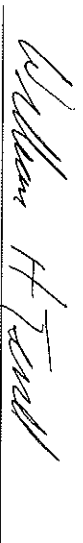
Gary Girtton made a motion to appoint Michael Wickersham to serve as trustee of the county 457 plan with Lincoln Financial group. William Terrell seconded the motion. All aye votes cast. Motion carried.
For Review:
Commissioners reviewed the following items with no action being required.

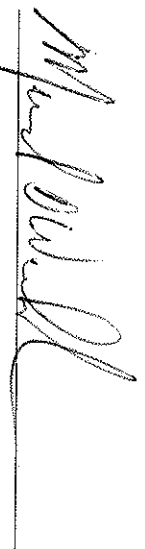
Soil & Water minutes
IDEM- Permit for wastewater treatment plant-Parker City
Air Quality Permit-Cast Metals Technologies

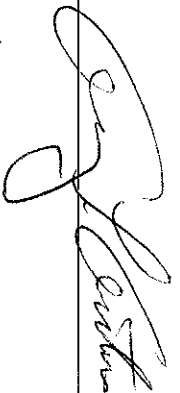
Adjournment-
Michael Wickersham made the motion to adjourn. Gary Girtton seconded the motion. All aye votes cast. Motion carried.

Reviewed and signed this 17th day of June, 2013.

RANDOLPH COUNTY COMMISSIONERS







ATTEST: Mary Ann Lenkensdofe
Mary Ann Lenkensdofe, Auditor of Randolph County