

Randolph County Health Department  
325 S. Oak St. Suite 202  
Winchester, IN 47394  
765-584-1155 Ext. 10

**BIRTH CERTIFICATE APPLICATION**  
**FOR BIRTHS ONLY OCCURRING IN RANDOLPH COUNTY**

\*Instructions: Fees: \$10.00 per certified copy\_\_\_\_\_

- Check, or Money Order are accepted.
- Copy of your identification. We prefer a **DRIVERS LICENSE**.
- Please include a self-addressed stamped envelope.
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**PLEASE COMPLETE ALL ITEMS ON THE APPLICATION AS INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.**

- 1) FULL NAME AT BIRTH \_\_\_\_\_  
New name if changed through adoption or Paternity
- 2) DATE OF BIRTH \_\_\_\_ / \_\_\_\_ / \_\_\_\_
- 3) CITY OF BIRTH \_\_\_\_\_
- 4) MOTHER'S FULL NAME BEFORE MARRIAGE \_\_\_\_\_
- 5) MOTHER'S STATE OF BIRTH \_\_\_\_\_
- 6) FATHER'S FULL NAME \_\_\_\_\_
- 7) FATHER'S STATE OF BIRTH \_\_\_\_\_

Indiana's State Law requires the following:

- 8) PURPOSE FOR WHICH THE RECORD IS NEEDED \_\_\_\_\_
- 9) IF YOU ARE NOT THIS PERSON, HOW ARE YOU RELATED \_\_\_\_\_

Signature of Applicant \_\_\_\_\_ Phone Number (\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**WARNING: FALSE APPLICATION, ALTERING, MUTILATING, OR COUNTERFEITING INDIANA BIRTH CERTIFICATES IS A CRIMINAL OFFENSE UNDER IC 16-1-19-6**

04/21/2014

OFFICE USE ONLY

BOOK \_\_\_\_\_ PAGE \_\_\_\_\_ FILE DATE \_\_\_\_\_ CERTIFICATE \_\_\_\_\_

RECEIPT # \_\_\_\_\_ DATE \_\_\_\_\_

CHECK # \_\_\_\_\_ DRIVERS LICENSE #(\_\_\_\_) \_\_\_\_\_