

Randolph County Solid Waste Management District 2016 Community Grant Program

Introduction

The Randolph County Solid Waste Management District (District) is responsible for programs to promote responsible choices for solid waste management to the residents of Randolph County. These various programs include:

- Reduce, Reuse, and Recycle!
- Composting
- Proper disposal of Household Hazardous Waste

To supplement the District's efforts toward continued progress in meeting the objectives of the District's programs, the District is pleased to offer an environmental grant program as described in this document. These grants are intended to help demonstrate the importance of sustainability, decrease dependence on disposal, help conserve natural resources and generally promote health and welfare of Randolph County residents.

Eligibility

All local units of government, non-profit organizations, schools, civic organizations, businesses and clubs operating within Randolph County are eligible to apply. All applicants must have good financial, environmental, health and safety records. All grant funds will be paid to the organization, not an individual. All grant funded activities must take place within Randolph County.

Project Guidelines

Applicants may apply for a grant of any value up to \$3000 in this particular calendar year. The District has set aside up to \$6000 for the 2016 grant year. The funds must be distributed during the 2016 calendar year. Preference will be given to innovative solid waste reduction, reuse, or recycling programs that can serve as models to other communities and institutions in the county. Matching funds or in-kind donations are not mandatory but strongly encouraged. Applications will be evaluated on Innovation, Effectiveness, Transferability, Sustainability, Cost Effectiveness, Impact, Use of Recycled Materials, and Cash or In-Kind Matches.

Proposals may include but are not limited to: new or expanding recycling programs, environmental education programs, waste related public outreach initiatives and recycled content purchasing initiatives. Grant funds may NOT be used for payment of services (i.e. hauling services for recyclables or trash). The following is a list of sample projects that may be considered for the District grant program. This list is not exclusive, and serves only to provide applicants with ideas upon which to build.

- Purchase of permanent bins for recycling
- Purchase of recycled playground, park or trail equipment and accessories
- Purchase of proper disposal containers (i.e. cigarette butt or pet waste containers)
- Funding for environmental education and outreach activities

Grant Review Process

Each grant application will be reviewed by the District's Citizen's Advisory Committee ("CAC"), and the District staff. The CAC, with input from the staff, will review and forward all applications with recommendations to the District's Board members. The Board will review the applications and the recommendations provided. It will then determine which projects are most worthy of funding based on the predetermined selection criteria listed on the application. Decisions of the District's Board members whether to grant funds at any particular time are subject to the sole discretion of the Board, regardless of the merit of any pending applications, and any solicitation by the District of applications under the Grant Program does not bind the District to provide funding to any project(s).

Application Process and Timeline

Please complete the attached questionnaire and submit to the District office via:

Electronic: Randolphcountyswmd@gmail.com

Include the subject line: GRANT APPLICATION

Mail: RCSWMD, PO Box 443, Winchester, IN 47394

Hand Delivery: 215 S Main, Winchester, Indiana
Office hours vary, call before stopping by.

Application deadline:

Friday, February 19, 2016 at 12:00 pm

Grantees will be considered at the District Board Meeting on the Monday, March 7, 2016 at 1:00pm in the RCSWMD business office, located at 215 S Main St, Winchester, IN. Attendance is not mandatory, but applicants are welcome to attend to answer any potential inquiries from Board members.

Implementation of Selected Grant Projects

Upon selection, all grantees will receive an award letter that will give additional information regarding the awarded grant funds. The award letter will include such information as the monetary value, the steps on how to obtain funds, and the requirements of proof regarding the implementation of the grant funds. The Board may place constraints and stipulations on the project. For example, the Board may require various forms of recognition for its financial support or suggest additional education items to be included within the grant project (i.e. signage). At any time, grantees may be requested to appear before the Board to describe the progress of the project.

Randolph County Solid Waste Management District 2016 Community Grant Application

Name of Organization: _____

Representative Name: _____

Address: _____

Phone Number: _____

E-mail: _____

Total Requested Funds: _____ (May apply for up to \$3,000.00)

In a separate document, please answer the following questions as fully and concisely as possible. A project that meets the entire following list of criteria will be highly considered for grant funds: Innovation, Effectiveness, Transferability, Sustainability, Cost Effectiveness, Impact, Use of Recycled Materials, and Cash or In-Kind Matches

1. Please provide a brief summary of the project.
2. What are the goals of your project, and briefly describe the plan to achieve your goals, including the time frame, persons involved, supplies or materials needed, etc.
3. How does your organization foresee your project could be modeled throughout the county?
4. Is this project sustainable without continued financial assistance beyond the grant period? If not, how will the project be sustained?
5. Please provide an approximate number of persons who will be impacted by this project, and describe how that impact will be felt.
6. Does this project use recycled materials to achieve its goals?
7. What matching funds or in-kind services is the applicant(s) willing to contribute to the project?
8. Please provide a breakdown of the requested funds and items that are to be purchased. Detailed quotes are appreciated.

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Hand Delivery: 215 S Main, Winchester, Indiana. Please call before stopping by the office. Hours vary greatly. Applications may be dropped off at the Community Foundation of Randolph County, 213 S Main, Winchester.

If you would like input or assistance from the District as you develop your application, please contact the District office at 765-584-9816 or email the Director, Shanda Solomon at Randolphcountyswmd@gmail.com. We look forward to reviewing your ideas and applications. Best of luck!