

## Randolph County Recycling District 2019 Community Grant Program

The Randolph County Recycling District (District) offers grants to help promote the three “R’s”, reduce, reuse and recycle. To help promote this the District can offer funding for projects including these and more:

- Composting
- Proper disposal of household hazardous waste
- Purchase of permanent bins for recycling
- Purchase of recycled playground, park, or trail equipment and accessories
- Purchase of proper disposal containers (i.e. cigarette butt or pet waste)
- Funding for environmental education and outreach activities
- Community gardens

These grants are intended to help demonstrate the importance of sustainability, decrease dependence on disposal, help conserve natural resources and generally promote health and welfare of Randolph County residents.

### Eligibility

- All local units of government
- Non-profit organizations, schools, civic organizations, and clubs
- Operating within Randolph County are eligible to apply

### Project Guidelines

- Applicants may apply for a grant of any value up to \$3000 in this calendar year.
- The funds must be distributed during the 2019 calendar year.
- Preference will be given to innovative applications promoting reduce, reuse, or recycling programs that can serve as models to other communities and institutions in the county.
- Matching funds or in-kind donations are not mandatory but strongly encouraged.
- Applications will be evaluated on effectiveness, transferability, sustainability, cost effectiveness, impact, use of recycled materials, and cash or in-kind matches.
- All applicants must have good financial, environmental, health and safety records.
- Grant funds may NOT be used for payment of services (i.e. hauling services for recyclables or trash).
- All grant funds will be paid to the organization, not an individual.
- All grant funded activities must take place within Randolph County.

## Grant Review Process

Each grant application will be reviewed by the District's Citizens Advisory Committee ("CAC"), and the District staff. The CAC, with input from the staff, will review and forward all applications with recommendations to the District's Board members. The Board will review the applications and the recommendations provided. It will then determine which projects are most worthy of funding based on the predetermined selection criteria listed on the application. Decisions of the District's Board members whether to grant funds at any particular time are subject to the sole discretion of the Board, regardless of the merit of any pending applications and any solicitation by the District of applications under the Grant Program does not bind the District to provide funding to any project(s).

## Application Process and Timeline:

Please complete the attached questionnaire and submit to the District office via:

Electronic: [rswmd47394@gmail.com](mailto:rswmd47394@gmail.com)

Include the subject line: GRANT APPLICATION

Mail: RCSWMD, PO Box 443, Winchester, IN 47394

Hand Delivery: 105 W. Franklin Street, Winchester, Indiana  
Office hours vary, call before stopping by.

## Application deadline:

Friday April 17, 2019 at 12:00 pm

Grantees will be considered at the District Board Meeting on the Monday May 6, 2018 at 1:00 pm in the District business office, located at 105 W. Franklin St., Winchester, IN. Attendance is not mandatory, but applicants are welcome to attend to answer any potential inquiries from Board members.

## Implementation of Selected Grant Projects

Upon selection, all grantees will receive an award letter that will give additional information regarding the awarded grant funds. The award letter will include such information as the monetary value, the steps on how to obtain funds, and the requirements of proof regarding the implementation of the grant funds. The Board may place constraints and stipulations on the project. For example, the Board may require various forms of recognition for its financial support or suggest additional education items to be included within the grant project (i.e. signage). At any time, grantees may be requested to appear before the Board to describe the progress of the project.

# Randolph County Recycling District 2019 Community Grant Application

Name of Organization: \_\_\_\_\_

Representative Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Total Requested Funds: \_\_\_\_\_ (May apply for up to \$3,000.00)

*In a separate document, please answer the following questions as fully and concisely as possible. A project that meets the entire following list of criteria will be highly considered for grant funds: Innovation, Effectiveness, Transferability, Sustainability, Cost Effectiveness, Impact, Use of Recycled Materials, and Cash or In-Kind Matches*

1. Please provide a brief summary of the project.
2. What are the goals of your project? Briefly describe the plan to achieve your goals and include the time frame, persons involved, supplies or materials needed, etc.
3. How does your organization foresee your project could be modeled throughout the county?
4. Is this project sustainable without continued financial assistance beyond the grant period? If not, how will the project be sustained?
5. Please provide an approximate number of persons who will be impacted by this project and describe how that impact will be felt.
6. Does this project use recycled materials to achieve its goals?
7. What matching funds or in-kind services is the applicant(s) willing to contribute to the project?
8. Please provide a breakdown of the requested funds and items that are to be purchased. Detailed quotes are appreciated.

**Application deadline: Friday April 17, 2019 at 12:00pm**

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Include the subject line: GRANT APPLICATION**

**Mail: RCSWMD, PO Box 443, Winchester, IN 47394**

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*If you would like input or assistance from the District as you develop your application, please contact the District office at 765-584-9816 or email the Director, Shanda Solomon at [randolphcountyswmd@gmail.com](mailto:randolphcountyswmd@gmail.com). We look forward to reviewing your ideas and applications. Best of luck!*