

Randolph County Board of Health Meeting
January 30, 2014

Roll Call: Mr. Edmonds, Dr. Downey, Dr. Kelly-Shock, Mrs. Small, Mr. Fisher, and Dr. Howell.
Staff present: Mrs. Gibson, Mrs. Williams, Mrs. Mc David, Mrs. Greene, and Mr. Harris. (Dr. Hart was absent due to her surgery and Vice President, Joe Edmonds, conducted the meeting.

Election of Officers: Mr. Edmonds moved a motion to keep the same Board officers from the prior year (Dr. Hart, President and Mr. Edmonds, Vice President). Dr. Howell Seconded the motion all were in favor.

Agenda was approved.

Minutes: Mr. Edmonds requested if there were any additions or corrections to the minutes for the October 10, 2013 meeting. Mrs. Small moved to accept the minutes and Dr. Downey seconded the motion. All were in favor.

Administrative Assistants Communications

Mrs. Gibson announced that the Department has been chosen by the Public Health Association to be assisted in the efforts of the Department to become accredited. This would include assistance in completing the steps necessary to achieve that goal and more funding. The Department purchased a new HER program that better works with the programs used prior. Mrs. Gibson reported the new program is working well. The Department's liaison to the council was Mr. Gary Friend; he informed Mrs. Gibson that Mr. Bob McCoy would be the new liaison for the Health Department.

Health Officers Communications

Dr. Sowinski was unable to attend the meeting.

Presidents Communications

Dr. Hart was unable to attend the meeting.

Nursing

Mrs. McDavid reported she has been working diligently and with much success on getting children in the community caught up on their vaccinations. She informed the Board of the success of the flu clinics held by the Health Department. Dr. Sowinski and Mrs. McDavid would be working together in the coming year of promoting the HPV vaccine and informing the community of the real benefits of the vaccine. The Department will be hosting several kindergarten roundup clinics in 2014. Mrs. McDavid consulted with Dr. Sowinski about the problems she and Mrs. Runkle had been coming across in the clinic of all the different facilities that give vaccinations not always reporting the vaccinations in CHIRP. She has been working on communicating with these facilities and reminding them of the importance of recording all vaccines given.

Billing

Mrs. Pappy Williams was not in attendance to give her report.

Vital Records

There was a significant increase in the funds collected by vital records from the year 2012-2013.
(See attached handout.)

Environmental

Mr. Harris reported he had been working on a new process in the timing of food inspections to better insure timely inspections. He has been working on coming up with some pamphlets for the Department to handout regarding frequently asked questions on sanitation matters such as, septic specifications, bed bugs, and mold in home structures. Mr. Harris informed the Board of the orientation conference he attended for new public health employees. He learned a great deal and became aware of the resources available from the State. In February Mr. Mark Maddox from ISDH will be assisting Mr. Harris in food inspecting.

Preparedness

(See Matthew Simmons's attached reports).

Old Business

With the preparedness grant more supplies were bought for the mobile POD which will be worked on this summer.

New Business

There was no new business.

Next meeting for the Board of Health would be April 10, 2014

Meeting adjourned: 7:10 PM

Respectfully Submitted by,

Kaya Patterson